**Privacy Notice for Child and Family Social Worker Workforce Government Consultation**

**Who we are**

This work is being carried out by Social Work Workforce which is a part of the Department for Education (DfE). For the purpose of data protection legislation, the DfE is the data controller for the personal data processed as part of The Child and Family Social Worker Workforce Government Consultation.

**How we will use your information**

The consultation will use responses received to form part of the evidence base to develop advice to ministers to improve the quality assurance of agency social workers and move to a more sustainable workforce model.

**The nature of your personal data we will be using**

The categories of your personal data that we will be using for this project are:

* Name
* Email address
* Job role

**Why our use of your personal data is lawful**

In order for our use of your personal data to be lawful, we need to meet one (or more) conditions in the data protection legislation. For the purpose of this project, the relevant condition is:

* Article 6(1)(e) UK GDPR, to perform a public task as part of our function as a department.

**Who we will make your personal data available to**

We sometimes need to make personal data available to other organisations. These might include contracted partners (who we have employed to process your personal data on our behalf) and/or other organisations (with whom we need to share your personal data for specific purposes).

Where we need to share your personal data with others, we ensure that this data sharing complies with data protection legislation.

For the purpose of this project: The Department will be contracting an external analyst to prepare an analytical report of the consultation responses. Identifiable data (such as names and email addresses) will not be passed on to the analyst in terms of names and contact details but please keep this in mind when providing responses to open questions asking for reasoning behind your answers. Please therefore prohibit from providing any personal identifiable information that may identify you or someone else in your responses.

 **How long we will keep your personal data**

The Department for Education will keep your personal data as part of The Child and Family Social Worker Workforce Government Consultation for a minimum of 18 months after the collation and for a maximum of 6 years. We are developing reforms to the sector and the data will be used to develop policy and advice to ministers.

**Your data protection rights**

 More information about how the DfE handles personal information is published here:

<https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter>

Under the Data Protection Act 2018, you are entitled to ask if we hold information relating to you and ask for a copy, by making a ‘subject access request’.

For further information and how to request your data, please use the ‘[contact form](https://form.education.gov.uk/en/AchieveForms/?form_uri=sandbox-publish://AF-Process-f1453496-7d8a-463f-9f33-1da2ac47ed76/AF-Stage-1e64d4cc-25fb-499a-a8d7-74e98203ac00/definition.json&redirectlink=%2Fen&cancelRedirectLink=%2Fen)’ in the Personal Information Charter at <https://www.gov.uk/government/organisations/department-for-education/about/personal-information-charter>
under the ‘How to find out what personal information we hold about you’ section.

 If you need to contact us regarding any of the above, please do so via the DfE site at: <https://www.gov.uk/contact-dfe>.

Further information about your data protection rights appears on the Information Commissioner’s website at:

[Individual rights | ICO](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/).

**Withdrawal of consent and the right to lodge a complaint**

Where we are processing your personal data with your consent, you have the right to withdraw that consent. If you change your mind, or you are unhappy with our use of your personal data, please let us know by contacting <https://www.gov.uk/contact-dfe> and state the name of this project.

Alternatively, you have the right to raise any concerns with the Information Commissioner’s Office (ICO) via their website at <https://ico.org.uk/concerns/>.

**Last updated**

We may need to update this privacy notice periodically so we recommend that you revisit this information from time to time. This version was last updated on 09 January 2023.

**Contact Info:**

 If you have any questions about how your personal information will be used, please contact us at <https://www.gov.uk/contact-dfe> and enter DSR00303 as a reference. For the Data Protection Officer (DPO) please contact us via [gov.uk](https://www.gov.uk/contact-dfe) and mark it for the attention of the ‘DPO’.